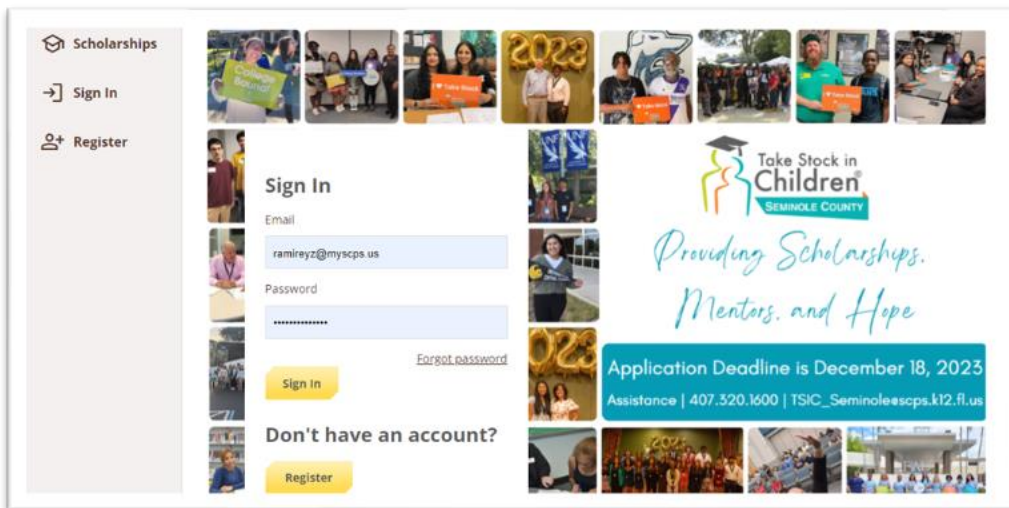# Take Stock In Children – Seminole Application Guide:
Applying for the Program and Navigating AwardSpring

The purpose of this guide is to walk you through the process of applying to be a part of the Take Stock In Children – Seminole program using the AwardSpring platform.

Start by navigating to the Take Stock in Children – Seminole's AwardSpring site - tsicseminole.awardspring.com.

You will land at the login page.

In the left menu bar, Scholarships is a clickable button. Click the scholarship to see additional information.

Scholarships will share a quick overview of Take Stock In Children – Seminole program, eligibility, and the application deadline. For the Class of 2028, the application deadline for the application is Monday, December 18, 2023.
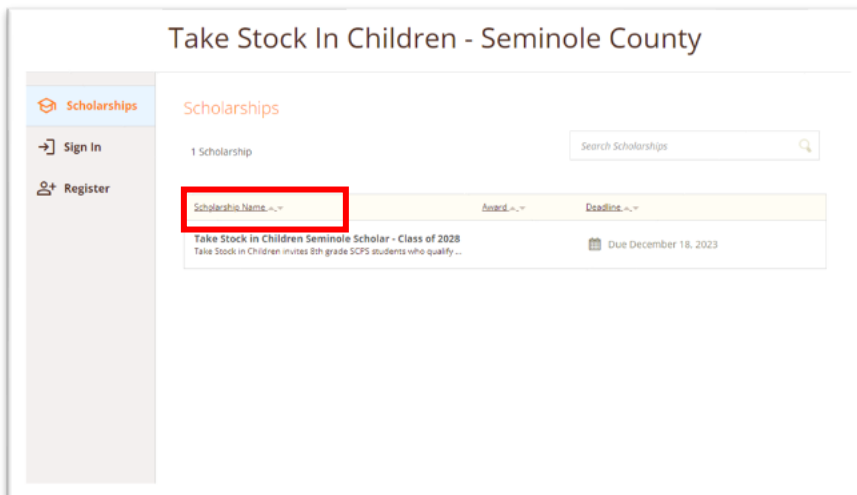
TO LOG IN:

Sign In: If you already have an account. Enter your email address and password and click the yellow Sign In button.

Register: You do not have an account. You will be directed to the registration page. Enter all the required information, click the agreement box, and click the Create Account button.
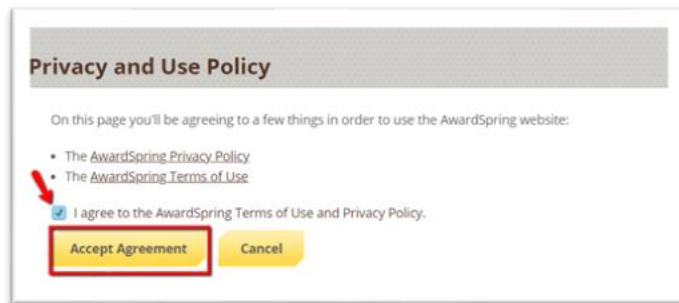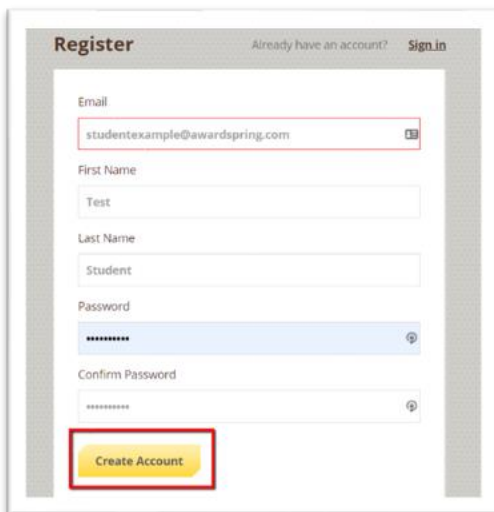
After login/registration, you will be directed to your Dashboard. You can view information about your application status and additional instructions will be displayed for you here.

Click the **Apply** or **Complete** button to begin filling out your application.
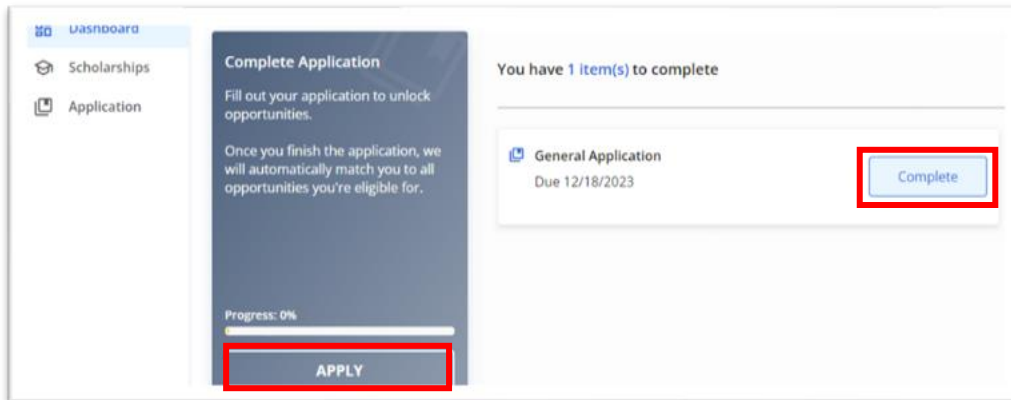
Complete the initial Program Eligibility section to see if you're eligible for the program.
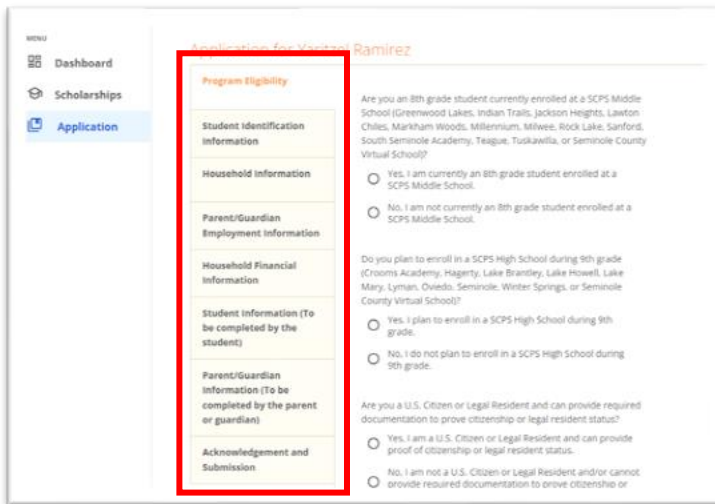
- Must currently be in the 8th grade enrolled at a SCPS Middle School (Greenwood Lakes, Indian Trails, Jackson Heights, Lawton Chiles, Markham Woods, Millennium, Milwee, Rock Lake, Sanford, South Seminole Academy, Teague, Tuskawilla, or Seminole County Virtual School).
- Must plan to enroll in a SCPS High School during 9th grade (Crooms Academy, Hagerty, Lake Brantley, Lake Howell, Lake Mary, Lyman, Oviedo, Seminole, Winter Springs, or Seminole County Virtual School).
- Must be a U.S. Citizen or Legal Resident and can provide required documentation to prove citizenship or legal resident status.
- Must meet the income eligibility of the Free and Reduced Lunch Program as outlined by the USDA Guideline and can provide required documentation of income eligibility. The 2023-2024 Income Eligibility is detailed in the application as well as at foundationscps.org/Apply-TSIC/

If eligible you will be prompted to continue filling out your application.
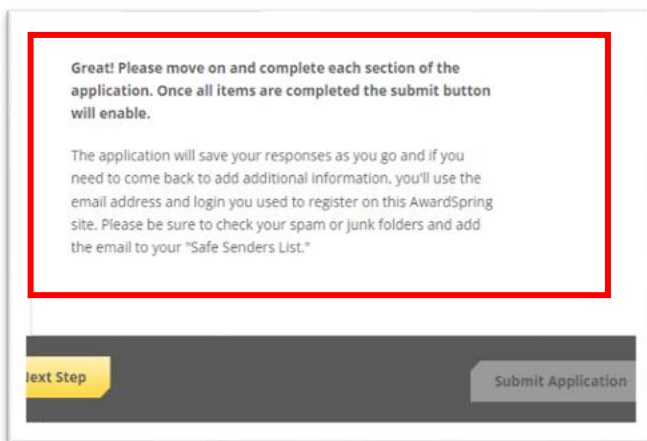
If you are not eligible, do not continue filling out the application. Only eligible applicants will be considered for the program. We encourage to check back on the [Foundation's website](#) your senior year for additional scholarship opportunities.

To complete the application, you will need to complete each of seven tabs to submit your application. The application will save your responses as you go and if you need to come back to add additional information. You'll use the email address and login you used to register on this AwardSpring site. Please be sure to check your spam or junk folders and add the email to your "Safe Senders List."

Student Identification Information

- Student's Name (First, Middle, Last)
- SCPS Student ID Number
- Current Middle School
- Grade
- Date of Birth
- Student Phone Number
- Student Email
- Home Address
- Student Gender

The
FOUNDATION
For Seminole County Public Schools

Take Stock in
Children ®
SEMINOLE COUNTY

- Student Race
- Is the student of Hispanic origin?
- Florida Prepaid College Foundation Scholarship Requirements:
  o Does the student have a Social Security number?
  o Is the student a U.S. Citizen?
  o Is the student a resident alien?
  o Does the student have a Florida Prepaid College Plan?

Household Information

- Parent / Guardian (1) Name (First, Middle, Last)
- Parent / Guardian (1) Social Security Number (Optional)
- Parent / Guardian (1) Phone Number
- Parent / Guardian (1) Email
- Parent / Guardian (1) Date of Birth
- Parent / Guardian (1) Last Grade Completed in School
- Parent / Guardian (2) Name (First, Middle, Last) (Optional)
- Parent / Guardian (2) Social Security Number (Optional)
- Parent / Guardian (2) Phone Number (Optional)
- Parent / Guardian (2) Email (Optional)
- Parent / Guardian (2) Date of Birth (Optional)
- Parent / Guardian (2) Last Grade Completed in School (Optional)
- Applicant's Guardian Relationship
- Student's Number of Brothers and Student's Number of Sisters
- How many people are living in the home other than the student/applicant?
- Please name all persons living in the home other than the student/applicant. Include each person's Age, Relationship and Highest Level of Education. Ex. Johnny Doe, 7, brother, kindergarten
- Does the applicant have a sibling or member of the household currently or previously involved in the Take Stock in Children program?
- Do you have siblings living outside the home?

Parent / Guardian Employment Information

- Is Parent/Guardian (1) Currently Employed?
  o If yes, Parent / Guardian (1) Employer and Address of Employment
  o Parent / Guardian (1) Occupation
  o Parent / Guardian (1) Number of Years with Current Employer
  o Parent / Guardian (1) Gross Monthly Salary (Before taxes and deductions)
- Is Parent/Guardian (2) Currently Employed? (Optional)
  o If yes, Parent / Guardian (2) Employer and Address of Employment
  o Parent / Guardian (2) Occupation

- o Parent / Guardian (2) Number of Years with Current Employer
- o Parent / Guardian (2) Gross Monthly Salary (Before taxes and deductions)

Household Financial Information

- What is your annual household income (Gross before taxes and deductions)?
- Upload your 2022 filed tax return - Form 1040. Tax return must have the student applicant listed as a dependent in order to be eligible for consideration. If you do not file taxes, please contact the TSIC Application Office.
  - o [Click to view Sample of US Income Tax Statement 2022 – Form 1040](#)
  - o Tax return must have the student applicant listed as a dependent in order to be eligible for consideration.
  - o If you are eligible for this program by being a current recipient of SNAP, TANF, HUD and/or currently in Foster Care or Certified Homeless, upload current documentation along with your Form-1040 tax return. Note, the student applicant name must be listed as part of the household on the TANF document. The eligibility for benefits indicated on the letter should align with the TSIC application date.
  - o If you do not file taxes, please contact the TSIC Application Office.
- Are you eligible to receive any social services such as TANF, SNAP, Medicaid, Certified Homeless?
  - o If yes, which social services are you eligible for?
- Are you currently receiving assistance from your local CareerSource Development Office?
- Do you receive income from any other source for this student/applicant such as Social Security, Child Support, or Unemployment?
  - o If yes, please list the type of support and amount per month.
- Do you or the student/applicant have a savings account?
  - o If yes, approximate balance in the Savings Account.
- Do you own your home or rent your home?
  - o If own, what is the amount of your monthly mortgage payment? And how much did your house cost?
  - o If rent, what is the amount of your monthly rent payment? And how long have you been at your current address?

Student Information (to be completed by the student)

- Student's Career Field(s) Interest
- Hobbies / Interests
- Please tell us about your activities, interests, strengths, hobbies or awards you have received using complete sentences. These can be through church, school, community, work experience, etc.
- Student Statement: Please tell us about your goals, aspirations, and hopes for your future using complete sentences.

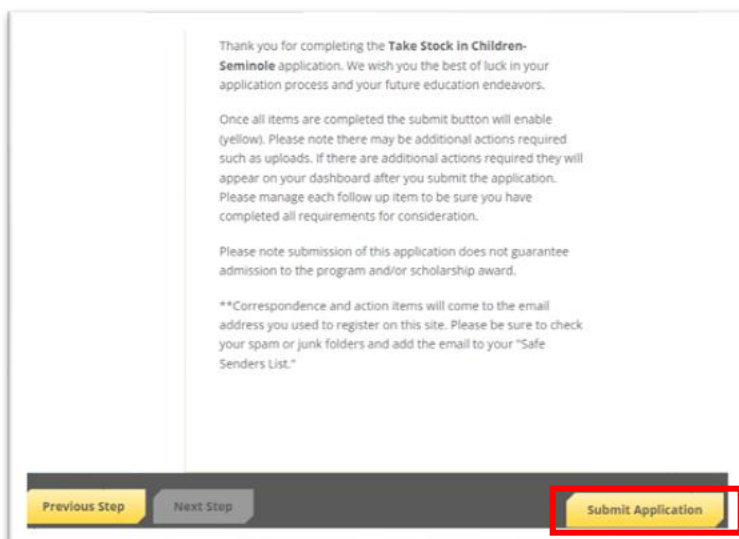Parent/Guardian Information (to be completed by the parent or guardian)

- Apart from financial considerations, how could this program benefit your child? Please include your goals, aspirations, and hopes for your child's future.
- Please explain all special family situations that might be relevant to school success such as serious illness in the family, loss of employment, Department of Children and Families involvement, homelessness, etc.
- Risk Factors: The factors are used to determine eligibility. Check all that apply.

Acknowledgement and Submission

- Student Acknowledgment, Electronic Signature, and Date
  - I, the student applicant, understand the information contained in this application is accurate and will be managed and implemented by Take Stock in Children-Seminole and shared with the Take Stock in Children-Seminole selection committee. I also certify that all information on this application is truthful and accurate. I understand that any false information in this application may result in my loss of eligibility in the program.
- Parent Acknowledgment, Electronic Signature, and Date
  - I, the parent/guardian, understand the information contained in this application is accurate and will be managed and implemented by Take Stock in Children-Seminole and shared with the Take Stock in Children-Seminole selection committee. I also certify that all information on this application is truthful and accurate. I understand that any false information in this application may result in my child's loss of eligibility in the program.

Once you've completed all tabs of your application it will enable the **Submit Application** button in the lower right corner. Click it to submit your application.

Please note submission of this application does not guarantee admission to the program and/or scholarship award.

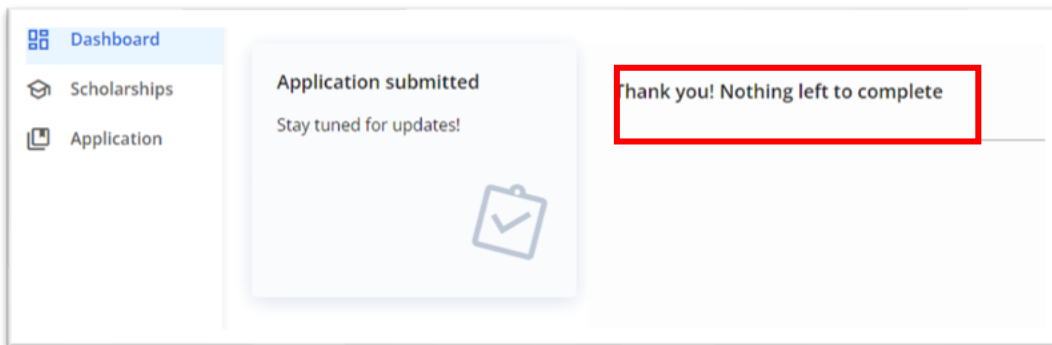You will be directed back to your Dashboard. Under the Scholarships tab, you can view your application status.
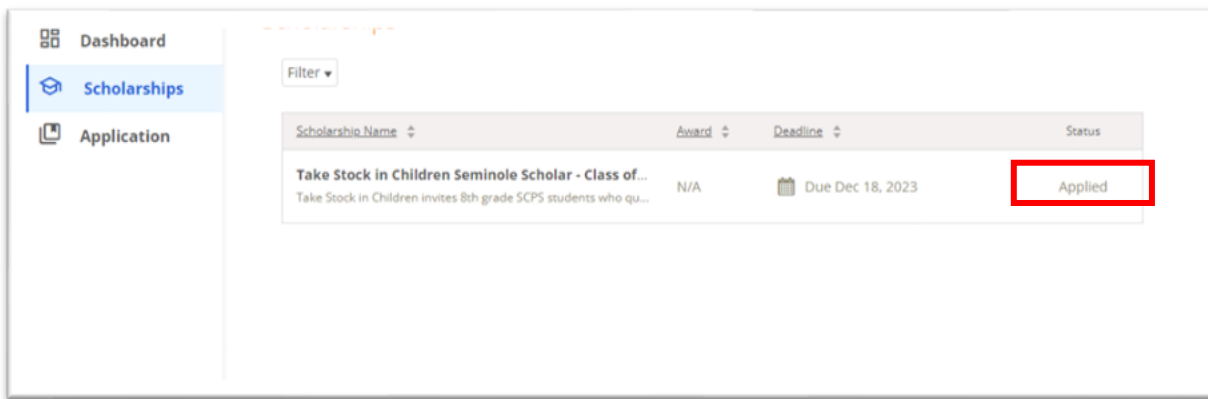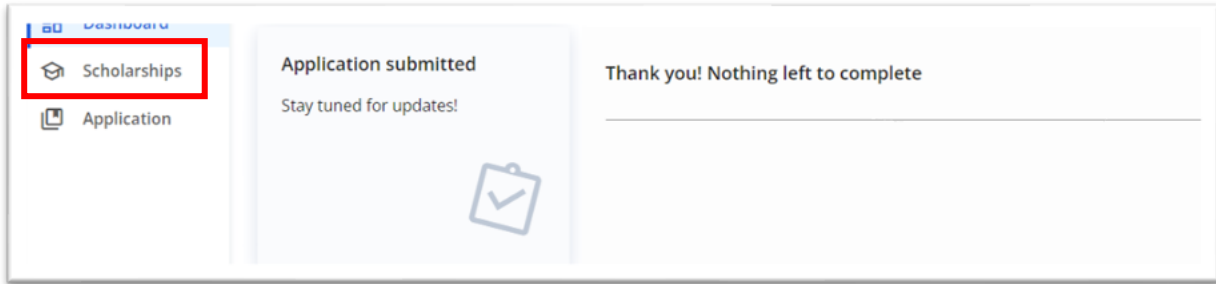
Click **Dashboard** to return to your Dashboard to view additional information or take further action. There should not be any additional information required.

You are all set! Take Stock in Children-Seminole will provide you further direction if needed.

Application review will take place following the application deadline and into January 2024. If invited, interviews will take place in February of 2024. We anticipate notifying all applicants of their status mid-March.

Please call 407.320.1600 or email TSIC_Seminole@scps.k12.fl.us if you have questions about this application.